

COPYRIGHT INFRINGEMENT NOTICE & TAKEDOWN POLICY

Last Updated: September 29th, 2017

Notification of Infringement

Changing the Face of Beauty, Inc., a Delaware not-for-profit corporation ("CTFOB"), abides by the federal Digital Millennium Copyright Act ("DMCA") and similar regulations in other jurisdictions by responding to written notifications of alleged infringement by legitimate copyright holders. As part of our response, we may remove or disable access to allegedly infringing material residing on our Website. Please note that CTFOB does not control content hosted on any third party website, and cannot remove content from any website CTFOB does not own or control.

To submit a copyright infringement notification to CTFOB, send a written communication to our copyright agent (the "Copyright Agent"), as required by the DMCA, and provide the following information in writing:

- Identification of the copyrighted work that you claim has been infringed;
- Identification of the specific material that is claimed as infringing and information sufficient to permit CTFOB to locate that material on our Website (providing a URL is the best way to help us locate the content quickly);
- A statement that you believe, in good faith, that the use of the material in the manner complained of is not authorized by the copyright owner, its agent, or by law;
- If you are not the copyright owner, a description of your relationship to the copyright owner;
- Your contact information, including your name, address, telephone number, and email address;
- A statement, under penalty of perjury, that the information in the notification is accurate and that you are the copyright owner or are authorized to act on behalf of the copyright owner; and
- A physical or electronic signature of a person authorized to act on behalf of the copyright owner.

Please note that under Section 512(f) of the DMCA and similar regulations in other jurisdictions, anyone who knowingly misrepresents that material or activity is infringing may be liable for damages and attorneys' fees incurred by the alleged infringer or by CTFOB. Therefore, if you are not sure whether material infringes your copyright, you should first consider contacting an attorney.

CTFOB's Response to Notifications

Following receipt of a proper written notification, CTFOB will expeditiously remove or disable the allegedly infringing content. We will also notify the user who submitted or posted the allegedly infringing material, and provide that user with a copy of the copyright infringement notification. We may suspend or terminate access to the account portions of our Website for users that repeatedly or egregiously infringe the copyrights of others.

Counter Notification

If a user of our Website believes that their content was removed or disabled by mistake or misidentification, the user can send us a written counter notification that includes the following:

- The user's contact information, including name, address, email address, and telephone number;
- Identification of the material that has been removed or to which access has been disabled, and the location at which the material appeared before it was removed or disabled;
- A statement that the user consents to the jurisdiction of the federal courts of the United States or the courts of the State of Illinois, in each case located in the City of Chicago and County of Cook, and that the user will accept service of process from the person who originally provided CTFOB with the notification of infringement;
- A statement under penalty of perjury that the user has a good faith belief that the material was removed or disabled as a result of mistake or misidentification of the material to be removed or disabled; and
- A physical or electronic signature of the user.

Please note that under Section 512(f) of the DMCA and similar regulations in other jurisdictions, any person who knowingly misrepresents that material or activity was removed or disabled by mistake or misidentification may be subject to liability.

CTFOB will only accept counter notifications that meet the requirements set forth above and are properly submitted to our Copyright Agent. Upon receipt of a proper written counter notification, CTFOB will provide the person that submitted the infringement notification with a copy of the counter notification, and will, on or after ten (10) business days following receipt of the counter notification, restore the removed material to the Website unless our Copyright Agent first receives notice that a court action has been filed to restrain the user from engaging in infringement related to the allegedly infringing material.

Copyright Agent Information

Both infringement notifications and counter notifications should be submitted to our Copyright Agent using the following information:

To: Changing the Face of Beauty, Inc.
Attention: Copyright Agent
Subject Line: DMCA Notification / DMCA Counter Notification
Email: _____
Address: _____
Telephone: _____

Digital Millennium Copyright Act

The full text of the DMCA can be found at <http://copyright.gov/legislation/dmca.pdf>